

Horne Parish Council

www.horne-pc.org.uk

Clerk: Clare Kennedy, Red Tiles, Newchapel Road, Lingfield, Surrey, RH7 6BJ
Tel: 01342 604338 Email: horneparishcouncil@hotmail.co.uk

**Members are summoned to the Meeting of Horne Parish Council
to be held on Monday 15th March 2021 at 7.30pm
Held by video conference on the Zoom Platform**



Clare Kennedy, Clerk

A G E N D A

Members of the Public and Press are welcome and encouraged to attend

NB	<p><i>During the current Covid-19 Pandemic the following emergency measures have been put in place for conducting the business of the Parish Council:</i></p> <p><i>Horne Parish Council delegates authority to the Clerk in consultation with the Chairman Alison Brown in conjunction with ideally the Vice Chairman, but in absence any one of the remaining Parish Councillors, to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus. All decisions, expenditure and business will be recorded by minutes, and confirmed as a true record at the next allowable meeting.</i></p>
55.	<p>Procedural Matters</p> <p>55.1 To accept apologies for absence</p> <p>55.2 To receive any disclosure by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct</p> <p>55.3 To approve the minutes as an accurate record of the February Meeting held on 15th February 2021</p> <p>55.4 Public Questions: Ten minutes available for the public to express a view or ask a question. The public are welcome to stay and observe the rest of the meeting.</p> <p>55.5 Receive any relevant updates from County and District Councillors</p> <p>55.6 Councillors to discuss any matters arising from previous minutes:</p> <ul style="list-style-type: none">- Jackie King – Acting Chief Exec for TDC – Letter sent regarding enforcement 24.2.21 – not response received- Charlotte Parker – letter written regarding Planning Application- Fiona Lander – email sent regarding all enforcement issues in the parish- Unit 5 Bones Lane – applicant has withdrawn the O Licence request- Clerk has reported numerous sites regarding unauthorised works. She received an email from Fiona Lander: “Dear Mrs Kennedy, Thank you for your email. The two referenced cases are still being investigated. As these are planning enforcement investigations updates are not available on the Council’s website. Unfortunately at this time there are very high caseloads of older matters and new cases which officers are working on clearing. “
56.	<p>Planning</p> <p>56.1 To note circulation of planning decisions and other information to date from Tandridge District Council:</p> <p>2021/138/N Honey Hill Farm , Brickhouse Lane,, RH7 6HR</p> <p><i>Proposal Erection of agricultural building to provide secure storage for machinery (Prior Notification for agricultural or forestry use under Schedule 2, Part 6 of GPDO) (Prior Approval).</i></p> <p><i>Decision Prior approval not required</i></p> <p>56.2 To discuss and agree comments to be submitted to Tandridge District Council on the following Planning Applications</p> <p>2021/198 Pondlake Cottage, Brickhouse Lane, Newchapel, Lingfield, Surrey, RH7 6HY</p> <p><i>Proposal Conversion of existing storage barn to a residential annexe including alteration to fenestration and installation of rooflights and associated infilling of existing tractor barn.</i></p> <p><i>Decision Not yet determined</i></p> <p>2021/171 Merriemede, Smallfield Road, Horne, Horley, Surrey, RH6 9JP</p> <p><i>Proposal Erection of detached garage and replacement gates to front boundary.</i></p> <p><i>Decision Not yet determined</i></p>

	<p>NB: Confirmation received from the Planning Officer that HPC can have an extension for comments due to meeting date being after accepted submission date.</p> <p>2021/168 Horne Park Farm Lodge, Bones Lane, Newchapel, Lingfield, Surrey, RH7 6HR Proposal Erection of single storey rear extension. (Certificate of Lawfulness for Proposed Use or Development) Decision Not yet determined</p> <p><i>Plus any other planning application that may arise in the meantime (details to be circulated)</i></p>																																
57	<p>Finance and administration</p> <p>57.1 Councillors to review and virtually approve the monthly financial and budgetary review (papers to follow) 57.2 Horne Parish Council to authorise the below payments February and March 2021 and any further invoices presented at the meeting:</p> <table border="1" data-bbox="196 493 1388 724"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td>Clare Kirby</td> <td>Clerks Salary</td> <td>£860.60- Gross less NI and Tax</td> </tr> <tr> <td></td> <td>Clare Kirby</td> <td>Clerks Expenses</td> <td>£ 30.00</td> </tr> <tr> <td></td> <td>Zoom</td> <td>Video Conference</td> <td>£ 14.39</td> </tr> <tr> <td></td> <td>Hollyhurst</td> <td>Payroll Services</td> <td>£ 80.00</td> </tr> <tr> <td></td> <td>AAKSS</td> <td>Donation</td> <td>£ 500.00 - as agreed in the budget Nov20</td> </tr> <tr> <td></td> <td>Blooming Arts</td> <td>Donation</td> <td>£ 500.00 - as agreed in the budget Nov20</td> </tr> <tr> <td></td> <td>Amadeus</td> <td>Stationary</td> <td>£ 79.30</td> </tr> </tbody> </table> <p>57.3 Horne Parish Council to note and discuss any further amendments required for the website. 57.4 Parish Councillors to review and approve the draft Newsletter 57.5 Horne Parish Council to agree the Clerks Appraisal process (form/papers to follow) 57.6 Horne Parish Council to agree an HR Subcommittee made up of three councillors 57.7 Horne Parish Council to agree a date to hold the Clerks annual appraisal in April 2021</p>	Chq	Payee	Description	Amount		Clare Kirby	Clerks Salary	£860.60- Gross less NI and Tax		Clare Kirby	Clerks Expenses	£ 30.00		Zoom	Video Conference	£ 14.39		Hollyhurst	Payroll Services	£ 80.00		AAKSS	Donation	£ 500.00 - as agreed in the budget Nov20		Blooming Arts	Donation	£ 500.00 - as agreed in the budget Nov20		Amadeus	Stationary	£ 79.30
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58	<p>Parish Environment</p> <p><i>Members of the public might be excluded from this item under the Public Bodies (Admission to Meetings) Act 1960 s2</i></p> <p>58.1 Horne Parish Council to discuss the Cricket Pitch and receive an update on progress 58.2 Horne Parish Councillors to discuss the polo pitch and any further action 58.3 Horne Parish Council are to note any new or previously discussed unauthorised building and planning in Horne. Parishioners have raised concerns regarding Hades Wood for Councillors to consider. 58.4 The clerk will update the Enforcement Team at Tandridge District Council 58.5 Horne Parish Council to confirm action regarding the Speed Survey and the next steps</p>																																
59	<p>Dates of next Parish Council Meetings</p> <p>59.1 Meeting room at Centenary Hall provisionally booked for future meetings however alternatively due to the Corona Virus Lockdown Parish Council meetings will be held by remote video conference: Monday 19th April 2021</p> <p>59.2 Proposed dates for 2021 Horne Parish Council Meetings</p> <p>Monday 17th May 2021 Thursday 20th May 2021 Monday 21st June 2021 Monday 19th July 2021 No August Meeting Monday 20th September 2021 Monday 18th October 2021 Monday 15th November 2021 Monday 20th December 2021</p>																																